

# Midan Style Sheet

## 1. Submission

- Reviews and testimonials may be submitted in English, French, German, Italian, and the languages of the MENA region.
- Include a short presentation in English or, for longer texts, an abstract (100 - 150 words max.)
- Indicate your name, institutional affiliation, and your e-mail address
- For articles in English, you may either use British or American orthography, but kindly use one system consistently throughout the paper
- For the transliteration of non-Latin scripts please consistently use a system of transcription that is commonly accepted in your discipline. Adopt the most commonly used spelling for personal names (i.e. “Nasser” and not Nāṣir for the former Egyptian president). Respect the formatting rules indicated below. Texts that are not formatted following these rules will be sent back to their authors.

## 2. Formatting

### 2.1 Font and text size

- For Body-text use font 12, Times New Roman, single-spaced
- For Footnotes use font 10, Times New Roman, single-spaced

### 2.2 Citations

- Short quotations are indicated by “smart quotes”. Citations within citations are marked by ‘inverted commas’
- Text omission in quotes is marked by ellipsis in square brackets: [...]

### 2.3 Dates & Numbers

- Use month/day/year style for dates in the text and notes: 6 February 2018
- Decades, when written numerically, should not include an apostrophe: the 1960s
- Use numerical forms for centuries: 19<sup>th</sup> century
- For ranges of years, use a shortened form with a dash (-) and *not* a hyphen (-): 1921-35
- Spell out whole numbers from zero through ninety-nine; use numerals for 100 and above.
- Spell out large rounded numbers: four thousand years

## 3. Illustrations

The maximum number of illustrations is 10 per text.

- Submit the illustrations as separate jpg- or tiff files titled: [authors last name] and number of illustration as it appears in the article.
- Make sure that you hold the image rights to use the illustrations you submit.
- Do not place images within the body of the text. Use a callout to indicate the exact position in the text where you want your illustrations to be placed: [Insert figure 1 here]
- Refer in your text to the illustrations as follows: (fig. 1), (fig. 2)...
- A list of captions should be sent in a separate document

## 4. References

### 4.1 Footnotes

Use footnotes for references in the main body of the text and *not* endnotes.

- Single author: Mitchell 1991. If a single author has more than one publication in a year use lower case letters for distinction (Mitchell 2000a, 2000b, 2011).
- Two authors: Behdad/Gartlan 2013.
- More than two authors: Belting et al. 2013.
- Separate works by different authors with a colon: Mitchell 1991; Butler 2004.
- Citation of an entire chapter: Sontag: ch. 3.
- Reprints: Fanon 2002 [1961]: 39.
- Longer passages: Boullata 2009: 120-122.
- Always provide full references. Avoid “ibid.”, “op.cit.” etc.

### 4.2 Bibliography

Provide a list of references at the end of your contribution.

- List all cited authors in alphabetical order
- Several works of a single author are listed chronologically (1900 before 2000). If several titles by a single author are published in the same year, use lower case letters for distinction (1980a, 1980b)
- Make sure the use of capital letters in English titles corresponds to the original

#### 4.2.1 Books

Single author:

Gell, Alfred (1998): *Art and agency: An Anthropological Theory*. Oxford: Clarendon Press.

Several authors:

Oguibe, Olu/Enwezor, Okwui (1999): *Reading the Contemporary: African Art from Theory to the Marketplace*. Cambridge, MA: MIT Press.

More than three authors:

Steeds, Lucy et al. (2013): *Making Art Global (Part 2): “Magiciens de la Terre” 1989*. London: Afterall.

Book translations:

Derrida, Jacques (1996): *Archive Fever: A Freudian Impression*. Translated by Eric Prenowitz. Chicago: The University of Chicago Press.

Edited volumes:

Livingstone, Joan (ed.) (2007): *The Object of Labor: Art, Cloth and Cultural Production*. Cambridge, MA: MIT Press, 2007.

Exhibition catalogues:

Debray, Cécile et al. (2019). *Le modèle noir. De Géricault à Matisse*. Exh. Cat., Paris: Flammarion/Musée d'Orsay.

#### 4.2.2 Articles

Papers in edited volumes:

Chadwick, Helen (2000): "Soliloquy to Flesh". In *The Artist's Body*. Edited by Tracey Warr. London: Phaidon, 280-281.

Papers in journals:

Davallon, Jean (1992): "Le musée est-il vraiment un média ? ". *Publics & Musées* 2: 99-123.

Online Sources:

Artforum (29 August 2018): "Yearlong arab art initiative to kick off in new york this fall". Accessed 15 November 2019. <https://www.artforum.com/news/yearlong-arab-art-initiative-to-kick-off-in-new-york-this-fall-76496>.

#### 4.2.3 Illustration captions:

Provide as much information as possible about the illustration:

Figure 1: Artist's first and last name. *Title* (always in italic). Year. Materials or media, dimensions. Location. Image courtesy of \_\_\_\_\_. Photograph by \_\_\_\_\_

Wifredo Lam. *The Jungle (La Jungla)*. 1943. Gouache on paper mounted on canvas, 239.4 x 229.9 cm. Museum of Modern Art, New York. © 2019 Artists Rights Society (ARS), New York / ADAGP, Paris.